

## **Appendix E**

### **GROUNDWATER PROTECTION PRACTICE**

See BMP/SPCC Program maintained by Environmental and Plant Services on CMWA's P:Drive. Please note these records are not available to the general public on CMWA's website.

# GWPPP/SWPPP Quarterly Inspection Checklist

All groundwater/stormwater management measures, and run-off conveyances must be inspected quarterly. Any corrective actions or improvements taken as a result of the inspections should also be documented on this form.

Signature of person(s) conducting inspection:		
Title of person(s) conducting inspection:		
Inspection date:		
Inspection time:		

	INSPECTION CHECKLIST	Correct	Incorrect	COMMENTS AND CORRECTIVE ACTIONS	DUE DATE	RESPONSIBLE PARTY
1	Outside good housekeeping measures minimize outside storage of materials and maintains a clean work environment to reduce potential for pollutants to enter groundwater.					
2	There are no signs of leaking fluids outside from trucks or equipment.					
3	Storm drains and outfalls are clean and free of debris.					
4	Measures have been taken to minimize industrial activities exposure to groundwater run-on and run-off.					
5	Areas where potential sources of pollutants (chemicals, fine particles, trash) that are exposed to groundwater are kept clean by sweeping, proper storage, organization, and labeling.					
6	Measures are in place to minimize soil erosion.					
7	Industrial equipment is maintained to avoid situations that may result in leaks, spills, and other pollutants to groundwater.					
8	Containers that could release pollutants to groundwater are labeled properly and plainly.					
9	Spill barriers such as curbs, dikes, or secondary containment are present and in good repair.					
10	Spill procedures (spill plans, absorbents, spill training, agency notification) are in place.					
11	Measures used to minimize and control pollutants in runoff are in place and in good condition.					
12	Dust and off-site tracking of industrial materials by vehicles is minimized.					
13	Debris, oily sheen, or other evidence of contaminants is not present in any drainage area.					
14	Dust collectors are operating properly to minimize the release of dust to the environment and have had filters changed out as needed.					
15	There are no new potential pollutants identified.					
16	Facility spill kits are stocked.					
17	No changes need to be made to this written plan as a result of this inspection.					